

Microsoft Office Training Public Class Schedules - Year 2019

View Class Schedules by Categories Below

1. [Microsoft Word](#)
2. [Microsoft Excel](#)
3. [Microsoft PowerPoint](#)
4. [Microsoft Access | Outlook | Visio](#)
5. [Other Microsoft Office Courses](#)

Microsoft Word Public Class Schedules - Year 2019

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	Microsoft Office Specialist (MOS) Word 2016 Core	8.30am-5.30pm	3	7-9		27 Feb-1 Mar		6-8		3-5		2-4		6-8	
	Microsoft Office Specialist (MOS) Word 2016 Expert	8.30am-5.30pm	3		30 Jan-1 Feb		1-3		24-26		5-7		30 Sept-2 Oct		4-6
	Microsoft Office Specialist (MOS) Word 2013 Core	8.30am-5.30pm	3	Available Upon Adhoc Request											
	Microsoft Office Specialist (MOS) Word 2013 Expert	8.30am-5.30pm	3	Available Upon Adhoc Request											

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	Word 2016 Level 1	9.30am-5.30pm	1	28		25		22		24		25		25	
	Word 2016 Level 2	9.30am-5.30pm	1	29		26		23		25		26		26	
	Word 2016 Level 3	9.30am-5.30pm	1	30		27		24		26		27		27	
	Word 2013 Level 1	9.30am-5.30pm	1		25		15		26		28		23		16
	Word 2013 Level 2	9.30am-5.30pm	1		26		16		27		29		24		17
	Word 2013 Level 3	9.30am-5.30pm	1		27		17		28		30		25		18

Microsoft Excel Public Class Schedules - Year 2019

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	Microsoft Office Specialist (MOS) Excel 2016 – Core	8.30am-5.30pm	3		20-22		8-10		10-12		5-7		7-9		4-6
	Microsoft Office Specialist (MOS) Excel 2016 Expert	8.30am-5.30pm	3	21-23		13-15		22-24		8-10		23-25		6-8	
	Microsoft Office Specialist (MOS) Excel 2013 – Core	8.30am-5.30pm	3	Available Upon Adhoc Request											
	Microsoft Office Specialist (MOS) Excel 2013 Expert	8.30am-5.30pm	3	Available Upon Adhoc Request											
	Excel Dashboard 2016	9.30am-5.30pm	2	31 Jan-1Feb		18-19		13-14		25-26		16-17		18-19	

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	Excel 2016 Level 1	9.30am-5.30pm	1	9	18	11	10	8	12	10	21	11	9	11	11
	Excel 2016 Level 2	9.30am-5.30pm	1	10	19	12	11	9	13	11	22	12	10	12	12
	Excel 2016 Level 3	9.30am-5.30pm	1	11	20	13	12	10	14	12	23	13	11	13	13
	Excel 2016 VBA	9.30am-5.30pm	3	23-25		20-22		15-17		22-24		18-20		20-22	
	Excel 2013 Level 1	9.30am-5.30pm	1	14	13	18	22	13	17	15	14	16	14	20	18
	Excel 2013 Level 2	9.30am-5.30pm	1	15	14	19	23	14	18	16	15	17	15	21	19
	Excel 2013 Level 3	9.30am-5.30pm	1	16	15	20	24	15	19	17	16	18	16	22	20
	Excel 2013 VBA	9.30am-5.30pm	3		11-13		8-10		10-12		19-21		23-25		4-6

Microsoft PowerPoint Public Class Schedules - Year 2019

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	Microsoft Office Specialist (MOS) PowerPoint 2016	8.30am-5.30pm	3	21-23		4-6		8-10		1-3		4-6		4-6	
	Microsoft Office Specialist (MOS) PowerPoint 2013	8.30am-5.30pm	3	Available Upon Adhoc Request											

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	PowerPoint 2016 Level 1	9.30am-5.30pm	1	17		21		16		18		19		18	
	PowerPoint 2016 Level 2	9.30am-5.30pm	1	18		22		17		19		20		19	
	PowerPoint 2013 Level 1	9.30am-5.30pm	1		21		17		10		19		7		26
	PowerPoint 2013 Level 2	9.30am-5.30pm	1		22		18		11		20		8		27

Microsoft Access - Outlook - Visio Public Class Schedules - Year 2019

	Course Title	Duration	Days	JAN 2019	FEB 2019	MAR 2019	APR 2019	MAY 2019	JUNE 2019	JUL 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019
	Access 2016 Level 1	9.30am-5.30pm	2	22-23			15-16			2-3			1-2		
	Access 2016 Level 2	9.30am-5.30pm	2	24-25			17-18			4-5			3-4		
	Access 2013 Level 1	9.30am-5.30pm	2		11-12			21-22			5-6			4-5	
	Access 2013 Level 1	9.30am-5.30pm	2		13-14			23-24			7-8			6-7	
	Outlook 2016 Level 1	9.30am-5.30pm	1	7			8			8			17		
	Outlook 2016 Level 2	9.30am-5.30pm	1	8			9			9			18		
	Visio 2016 Level 1	9.30am-5.30pm	1	7		7		2		4		2		14	
	Visio 2016 Level 2	9.30am-5.30pm	1	8		8		3		5		3		15	

Other Microsoft Office Courses Public Class Schedules - Year 2019

Any other Microsoft Office Application Courses not stated above may be available upon request.