

Microsoft Office Training Public Class Schedules - Year 2018

View Class Schedules by Categories Below

1. [Microsoft Word](#)
2. [Microsoft Excel](#)
3. [Microsoft PowerPoint](#)
4. [Microsoft Access](#)
5. [Other Microsoft Office Courses](#)

Microsoft Word Public Class Schedules

Code	Course Title	Duration	Days	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUNE 2018	JUL 2018	AUG 2018	SEPT 2018	OCT 2018	NOV 2018	DEC 2018
MW13	Microsoft Office Specialist (MOS) Word 2013 Core	8.30am-5.30pm	3	3-5		26-28		2-4		4-6		26-28		28-30	
MW13E	Microsoft Office Specialist (MOS) Word 2013 Expert	8.30am-5.30pm	3		31 Jan-2 Feb		4-6		6-8		6-8		3-5		3-5
MW10	Microsoft Office Specialist (MOS) Word 2010 Core	8.30am-5.30pm	3	10-12			9-11			11-13			15-17		
MW10E	Microsoft Office Specialist (MOS) Word 2010 Expert	8.30am-5.30pm	3		7-9			7-9		2-4		3-5		7-9	

Code	Course Title	Duration	Days	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUNE 2018	JUL 2018	AUG 2018	SEPT 2018	OCT 2018	NOV 2018	DEC 2018
W161	Word 2016 Level 1	9.30am-5.30pm	1	22		27		23		25		26		21	
W162	Word 2016 Level 2	9.30am-5.30pm	1	23		28		24		26		27		22	
W163	Word 2016 Level 3	9.30am-5.30pm	1	24		29		25		27		28		23	
W131	Word 2013 Level 1	9.30am-5.30pm	1		21		25		20		21		24		19
W132	Word 2013 Level 2	9.30am-5.30pm	1		22		26		21		23		25		20
W133	Word 2013 Level 3	9.30am-5.30pm	1		23		27		22		24		26		21
W101	Word 2010 Level 1	9.30am-5.30pm	1	22			18			18			17		
W102	Word 2010 Level 2	9.30am-5.30pm	1	23			19			19			18		
W103	Word 2010 Level 3	9.30am-5.30pm	1	24			20			20			19		

Microsoft Excel Public Class Schedules

Code	Course Title	Duration	Days	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUNE 2018	JUL 2018	AUG 2018	SEPT 2018	OCT 2018	NOV 2018	DEC 2018
ME13	Microsoft Office Specialist (MOS) Excel 2013 – Core	8.30am-5.30pm	3	8-10		7-9		16-18		11-13		5-7		7-9	
ME13E	Microsoft Office Specialist (MOS) Excel 2013 Expert	8.30am-5.30pm	3		21-23		18-20		11-13		15-17		24-26		12-14
ME10	Microsoft Office Specialist (MOS) Excel 2010 - Core	8.30am-5.30pm	3	15-17		14-16		23-25		16-18		19-21		14-16	
ME10E	Microsoft Office Specialist (MOS) Excel 2010 Expert	8.30am-5.30pm	3		12-14		11-13		20-22		20, 21, 23		8-10		19-21

Code	Course Title	Duration	Days	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUNE 2018	JUL 2018	AUG 2018	SEPT 2018	OCT 2018	NOV 2018	DEC 2018
E161	Excel 2016 Level 1	9.30am-5.30pm	1	17	12	12	16	14	12	11	6	12	10	12	10
E162	Excel 2016 Level 2	9.30am-5.30pm	1	18	13	13	17	15	13	12	7	13	11	13	11
E163	Excel 2016 Level 3	9.30am-5.30pm	1	19	14	14	18	16	14	13	8	14	12	14	12
E164	Excel 2016 VBA	9.30am-5.30pm	3	22-24		21-23		23-25		23-25		24-26		21-23	
E131	Excel 2013 Level 1	9.30am-5.30pm	1	10	19	19	23	21	18	18	21	19	22	19	17
E132	Excel 2013 Level 2	9.30am-5.30pm	1	11	20	20	24	22	19	19	23	20	23	20	18
E133	Excel 2013 Level 3	9.30am-5.30pm	1	12	21	21	25	23	20	20	24	21	24	21	19
E134	Excel 2013 VBA	9.30am-5.30pm	3		21-23		18-20		20-22		27-29		24-26		19-21
E101	Excel 2010 Level 1	9.30am-5.30pm	1		7		9		6		1		3		3
E102	Excel 2010 Level 2	9.30am-5.30pm	1		8		10		7		2		4		4
E103	Excel 2010 Level 3	9.30am-5.30pm	1		9		11		8		3		5		5
E104	Excel 2010 VBA	9.30am-5.30pm	3		12-14			16-18			6-8			7-9	

Microsoft PowerPoint Public Class Schedules

Code	Course Title	Duration	Days	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUNE 2018	JUL 2018	AUG 2018	SEPT 2018	OCT 2018	NOV 2018	DEC 2018
MP13	Microsoft Office Specialist (MOS) PowerPoint 2013	8.30am-5.30pm	3		19-21		23-25		27-29		27-29		24-26		3-5
MP10	Microsoft Office Specialist (MOS) PowerPoint 2010	8.30am-5.30pm	3	22-24		26-28		2-4		23-25		24-26		26-28	

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P161	PowerPoint 2016 Level 1	9.30am-5.30pm	1	8		5		3		2		3		8	
P162	PowerPoint 2016 Level 2	9.30am-5.30pm	1	9		6		4		3		4		9	
P131	PowerPoint 2013 Level 1	9.30am-5.30pm	1		12		5		11		6		4		27
P132	PowerPoint 2013 Level 2	9.30am-5.30pm	1		13		6		12		7		5		28
P101	PowerPoint 2010 Level 1	9.30am-5.30pm	1	4			2			2			1		
P102	PowerPoint 2010 Level 2	9.30am-5.30pm	1	5			3			3			2		

Microsoft Access Public Class Schedules

Code	Course Title	Duration	Days	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUNE 2018	JUL 2018	AUG 2018	SEPT 2018	OCT 2018	NOV 2018	DEC 2018
	Access 2016 Level 1	9.30am-5.30pm	2	8-9			9-10			10-11			8-9		
	Access 2016 Level 2	9.30am-5.30pm	2	10-11			11-12			12-13			10-11		
	Access 2013 Level 1	9.30am-5.30pm	2		12-13			3-4			2-3			1-2	
	Access 2013 Level 1	9.30am-5.30pm	2		14-15			10-11			6-7			8-9	

Other Microsoft Office Courses Public Class Schedules

The following Microsoft Office Courses are available upon request:

1. Microsoft Outlook
2. Microsoft OneNote
3. Microsoft SharePoint Designer
4. Microsoft Visio

Any other Application Courses that not stated above are available upon request.